RTG ANIMATE - Animation Academy

B.Sc. ANIMATION FILM MAKING

(Affiliated to Punjab Technical University)

Student Application Form

Please attach a recent passport size photograph

INSTRUCTIONS :

Fill all the sections from 01 to 09
Print / Type clearly using BLOCK LETTERS and tick boxes where appropriate.
Do not write in pencil. We can not consider your application if it is incomplete or illegible.
A non-refundable application fee of 250/- must be paid with this application. It will not be processed unless accompanied by the application fee.
Please make bank drafts (in INR) in favour of 'Machino Animation Pvt. Ltd.' or 'RTG Animate Animation Academy'.

01 PERSONAL Details :

Name

Father's Name

Father's Occupation

Gender : Male ☐ Female ☐ Date of Birth : DD / MM / YY

Permanent Address

Current Address (If the current address is same as above please tick the box) ☐

City State

Postal Code Country

Phone Residence Country Code City Code Local Number

Mobile Country Code City Code Local Number

Email

Citizenship

Passport No. Date of Issue

Place of Issue Date of Expiry

02 ABOUT YOUR FAMILY :

Family Occupation :

Approximate Annual Household Income :

Siblings :

03 EMERGENCY INFORMATION :

Name

Relationship

Phone

Country Code City Code Local Number

Mobile

Country Code City Code Local Number

Email

04 Do you have a disability or long term medical condition?* YES NO

* Information will be treated confidentially.

05 EDUCATIONAL QUALIFICATIONS (Please attach full details) :

Name of Institute	Board	Year of Passing	Percentage or Grade

Photocopies of the Certificate / Diploma must be presented at the time of enrollment.

06 REFERENCES :

1. NAME

Position

Address of Organization / Institution

Phone

Country Code City Code Local Number

Fax / Email

2. NAME

Position

Address of Organization / Institution

Phone

Country Code City Code Local Number

Fax / Email

07 PROGRAM AND FEES STRUCTURE :

3 YEAR B.Sc. ANIMATION FILM MAKING Rs. 3,50,000/-

(Refundable interest free Security Deposit Rs. 10,000/- Extra)

Kindly draw A/C Payee cheque / draft in favour of **'Machino Animation Pvt. Ltd.' or 'RTG Animate Animation Academy'**

08 REFUND / CANCELLATION POLICY :

Fees and charges once paid are not refundable.

09 PAYMENT PLAN :

One time Payment Installments Bank Loan

LATE FEE POLICY :

Installments towards fees and/or costs and/or otherwise must be paid within 5th day of every month. A fine of Rs. 10/- per day will be levied in the event installments are paid after the 5th day of the month. Should you have an inquiry concerning a late payment fee, please contact the Office of Student Financial Services. To avoid the late fees payment students should provide the college with an accurate and up to date billing address and complete payment by the published deadline. Please allow sufficient time to mail in payment, particularly if you experience difficulty with the postal service in your area.

CHECK LIST :

TO ENSURE THERE ARE NO UNNECESSARY DELAYS IN PROCESSING YOUR APPLICATION, PLEASE TICK EACH ITEM THAT HAS BEEN COMPLETED.

- ☐ Application Form in digital or hard copy format.
- ☐ Two recent passport size photographs (Both student and guardian)
- ☐ Proof of identity i.e. Voter Card, Electricity Bill, Pan Card, Passport, Driving License (Both student and guardian)
- ☐ Photocopy of educational qualification (Certified by dean / principal of institution) with Admit Card of Class X and XII.
- ☐ Medical Details - Must be accompanied by Doctor's Certificate stating medical condition of the applicant.
- ☐ A portfolio of relevant Artwork to be submitted. Do not send original Artwork by post.
- ☐ Personal statement outlining your motivation for studying animation (not more than 750 words).
- ☐ Reference letters.
- ☐ Non refundable Application Form processing Fee of Rs. 250/- by Cash / Cheque / Demand Draft payable to **'Machino Animation Pvt. Ltd.' or 'RTG Animate Animation Academy'** for Degree courses (Do not send Cash by post).

Where and how did you hear about RTG ANIMATE - Animation Academy?

NEWS PAPER ☐ FRIENDS ☐ TV ☐ INTERNET ☐ Other, please specify _____

DECLARATION AND SIGNATURE I agree :

I have gone through the contents and understood the same. I shall follow the provisions contained herein and shall abide by the same and shall not raise any dispute regarding the same.

I declare that the information I have given in this application is correct and complete.

Date Signature